



Shree Sahkar Education Trust's

Shree Dhanvantary Pharmacy College, Kim

(An Autonomous College u/s UGC Act 1956)



NBA-UG & NAAC Accredited, Accorded Status under UGC Sec 2 (f) of UGC Act 1956, Recognized as SIRO by DSIR, Govt. of India. Awarding University GTU, Ahmedabad, Approved by PCI, AICTE

Dhanvantary Campus, Near Kim Railway Station, Kudsad, Dist. Surat-394110, Gujarat, India
Phone: +91 9924204829, +91 9099063154, Email: info@sdpc.co.in, Website: www.sdpc.co.in

Ref. No: SDPC/Exam Form/BPharm-1/W2023/Regular

Date: 19/01/2024

Circular

Instruction for filling the Exam Forms of WINTER-2023

B. Pharm Sem-1 Regular Students

To make examination system more reliable, transparent, and accountable and to promote digitalization in the system, SDPC has taken a step forward through online exam form filling with VMS portal and pay their fees through digital gateway.

Instruction for HODs

1. HODs will be able to **Reject (Disapprove)** the exam forms of **Regular** students after the completion of exam form filling period.
2. Exam forms of **Regular** students on institute website/VMS will be shown as approved by **Default**.
3. No exam form will be approved/disapproved (reject) after the scheduled date of HODs is over. Sufficient time is given to all HODs so take proper care during approval/disapproval.

Kindly refer Instruction Guideline for more details: <https://sdpc.co.in/exam-result>

4. Please verify name, enrolment no, subject code, subject name and other details of student, if any mismatch or doubt found then immediately inform to exam department at: coesdpc@gmail.com
5. If student has paid the exam form fees and HODs will reject the exam form after term end then exam form fees will be refunded in student's account.
6. Students whose exam form will be reject by HODs, will not be able to get hall tickets even though they have filled the exam forms.
7. There is no need to submit the hard copy of exam forms/exam form receipts from students. Students can keep Exam form receipt for their reference.

Instruction for Students:

1. For filling the exam form and payment student has to login at <https://vmsacademy.com/>
2. Kindly refer Instruction Guideline for more details: <https://sdpc.co.in/exam-result>
3. Student has to strictly follow the exam form schedule as mentioned in Table-A.
4. For any query regarding exam form contact your Exam Department only.
5. If student find any mismatch in name, enrolment no. subject code, subject name and other



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- details, they have to immediately contact to their Exam Department.
6. If due to technical problem, payment deducted for more than once for single form and student has not received the refund within 30 working days then please mail us at: coesdpc@gmail.com
 7. If student has paid the exam form fees and institute/HODs will reject the exam form after term end then exam form fees will be refunded in student's account.
 8. Students whose exam form will be reject by institute/HODs. will not be able to get hall tickets even though they have filled the exam forms.

Important Instruction:

Students are informed to fill their exam form and should pay the required exam fees as per the schedule mentioned in Table-A. **Exam forms will not be accepted after the schedule mentioned in Table-A gets over.**

Course	Semester	Exam Form Type	Duration for filling the exam form & fees payment by Student through student portal	Penalty
B. Pharm	1	Regular	19-01-2024 to 26-01-2024	NIL
			27-01-2024 to 29-01-2024	500/-
			30-01-2024 to 31-01-2024	1000/-
			01-02-2024 to 03-02-2024	2000/-


CoP




Head of Institute

Principal
Shree Dhanvantary Pharmacy College, Kim
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